

OFFICE OF THE DIRECTOR GENERAL OF PRISONS
[GOVT. OF NCT OF DELHI]
PRISONS HEAD QUARTER, CENTRAL JAIL TIHAR,
JANAKPURI: NEW DELHI

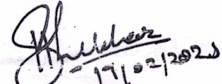
F.no. 18(84)/Estt./PHQ/Vjol-III/Misc/2022/CD-3687284/1265-69 Dated:- 19/2/25

Subject:-Updation/insertion of PwBD Category in Seniority list/record of the officers/officials Gr-I(DSS)/Section Officer, Gr.II (DSS)/ASO, Gr.III(DSS)/Senior Assistant & Gr.IV(DSS)/Junior Assistant.

Please find enclosed herewith a copy of letter no. f.6(5)/2023/S-IV/JSC/13-18 dated 01/01/2025 received from Deputy Secretary(Services) , Services department -IV regarding updation/insertion of of PwBD Categor in Seniority ist /record of the officers/officials Gr-I(DSS)/Section Officer, Gr.II (DSS)/ASO, Gr.III(DSS)/Senior Assistant & Gr.IV(DSS)/Junior Assistant that PwBD Category.

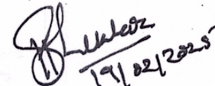
In view of above, all concerned officers/officials are requested to submit their representations alongwith the requisite certified documents to FACILITATION COUNTER at the Seniority Cell 5th Level,' B' Wing, Delhi Secretariat, New Delhi.

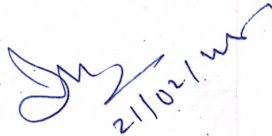
Encl As above .


(HIMANSHU SHEKHAR)
DY SUPERINTENDENT
Estt, PHQ, Tihar

F.no. 18(84)/Estt./PHQ/Vjol-III/Misc/2022/CD-3687284/1265-69 Dated:- 19/2/25

1. All Supdt. (including DJR & Mandoli), Tihar Jail.
2. All the Branch in-charges of PHQ, Tihar Jail.
3. SO to DG (P)/PA to DIG (P).
4. Guard file


(HIMANSHU SHEKHAR)
DY SUPERINTENDENT
Estt, PHQ, Tihar

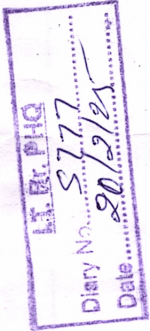

21/02/25

Please upload on
website (Departmental)

SA
Madhu
24.02.25

DP/Enshol
24.02.25

Guitem



M-362
02/01/25

F.6(5)/2023/S-IV/JSC/13-18

Dated: 01/01/2025

OFFICE MEMORANDUM

It has been come to the notice of Seniority Cell, Services Department that PwBD Category of some of the officers/officials Gr-I(DSS)/Section Officer, Gr-II(DSS)/ASO, Gr-III(DSS)/ Senior Assistant & Gr-IV(DSS)/Junior Assistant has not been updated in their Seniority List/record and same is required at the time of their promotion benefits.

The following requisite certified documents are required for updation/insertion of PwBD Category alongwith sub-category :

1. Representation of the Officer/official.
2. 1st page of Service Book.
3. PwBD Certificate.
4. Administrative order regarding insertion of PwBD Category.
5. Verification report of PwBD Certificate by issuing authority.
6. Relevant page of Service Book where entry regarding insertion of PwBD Category has been made.

The representations may be submitted at "FACILITATION COUNTER" at the Seniority Cell, 5th Level, 'B' Wing, Delhi Secretariat, New Delhi-110002.

This is issues with the prior approval of the Competent authority.

ALL HODs, Govt. of NCT of Delhi.

(BHARAB DUTT)
DY. SECRETARY (SERVICES)

No. F.6(5)/2023/S-IV/JSC/13-18

Copy for information and necessary action to: -

Dated: 01/01/2025

1. P.A. to Pr. Secretary(Services), Services Department, GNCT of Delhi.
2. P.A. to Spl. Secretary/Deputy Secretary, Services Department, GNCT of Delhi.
3. Section Officer, Services-I/II/III, Services Department, GNCT of Delhi.
4. Section Officer (Coordination), Services Department, GNCT of Delhi with the direction to upload the list on the department's website.
5. Guard file.

Addl. I.G (P)
SCJ (PHQ) - I

Director General (Prisons)

(BHARAB DUTT)
DY. SECRETARY (SERVICES)

01C(E-1)
13/1/25

06/1/25
Vok/
7/1/25
Dy. Secy. to Govt.
Ms. Pr. H.