

GOVERNMENT OF N.C.T. OF DELHI
OFFICE OF THE DIRECTOR GENERAL OF PRISONS
ESTABLISHMENT BRANCH-I, PRISONS HEADQUARTER,
JANAK PURI: NEW DELHI-110064

F.16(660)/Estt/CJ/2011/CD-003692528/5695-5702

Dated: 20/08/2025

ORDER

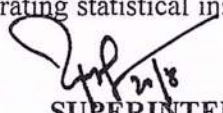
The name of Statistical Branch established at Prison Headquarter is hereby changed to Planning and Statistical Branch (P&S). It plays a pivotal role in the effective formulation, implementation, monitoring, and evaluation of schemes and programmes, various statistical data within Prison Department. The Planning & Statistical Branch shall also undertake the following core functions as part of their official responsibilities and other work, in addition to the work already assigned to them as detailed below:-

- 1) Preparation of Financial Budgets for various programs/projects (earlier plan schemes and Annual Plans).
- 2) Preparation of Outcome Budgets in coordination with the concerned Jails/Branches/Offices.
- 3) Monthly Monitoring of Expenditure incurred on key programs and projects to ensure fiscal discipline and efficient resource utilization.
- 4) Evaluation of Major Programmes/Projects, assessing their effectiveness, impact, and outcomes.
- 5) Data Analysis and Report Preparation based on statistics collected and generated by various Jails/Branches of PHQ/MPHQ/RMO (Tihar/Mandoli).
- 6) Preparation of Statistical Reports and Conduct of Large-Scale Sample Surveys/Censuses to support evidence-based planning and policy-making.
- 7) Monthly, Quarterly and yearly vacancy position of all posts sanctioned in Delhi Prison Department.
- 8) Various statistical reports to difference agencies like NHRC, NCRB, NISD etc.
- 9) Statistical Data related to the Grievance Portal i.e. PGMS, CPGRAM and LG Listening post.
- 10) The Planning and Statistical Branch, PHQ is nominated as Nodal Branch for various grievances platforms (PGMS, CPGRAM and LG Listening post). The Branch In-Charge will be the Nodal Officer and will manage the platforms with technical support from IT Branch, PHQ.

The branch will be headed by Assistant Director (Plg./Stat.) and will report/work under the supervision of SCJ-II (PHQ).

In view of the above, all Superintendents/RMO/H.O.O and Branch In-Charges (PHQ/MPHQ) are directed to extend full cooperation to the Planning and Statistical Branch by Ensuring timely submission of relevant data/information and Integrating statistical insights into planning processes.

This issues with the approval of D.G. (Prisons).

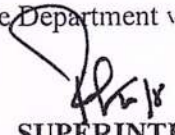

SUPERINTENDENT-I
(PRISON HEADQUARTER)

F.16(660)/Estt/CJ/2011/CD-003692528/5695-5702

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Copy forwarded for information & necessary action:-

- 1) Superintendent(PHQ)- I, II & III and Superintendent (MPHQ)
- 2) All Superintendents (Tihar/Rohini/ Mandoli)
- 3) RMO (Tihar/Rohini), Central Jail
- 4) All Branch In-charges, PHQ/MPHQ
- 5) PS to D.G.(P)/S.O. to DG(P)/PA to Addl. I.G./PA to DIG(P)/PA to DIG(M).
- 6) System Analyst, PHQ with the request to upload the order on the Department website.
- 7) Guard File.


SUPERINTENDENT-I
(PRISON HEADQUARTER)

H.W. (upload on the website)



Maglio
29.08.25
Tech/OLIT

Sushol
22.08.25