

GOVERNMENT OF N.C.T. OF DELHI
OFFICE OF THE DIRECTOR GENERAL OF PRISONS
ESTABLISHMENT BRANCH-I, PRISONS HEADQUARTER,
JANAK PURI: NEW DELHI

Subject:- In-Service Training Programme (Offline)Physical) and 3-5 day online In-Service Training Programmes calendar for the year 2024-25-reg.

Please find enclosed herewith letter dated 05.08.2024 received from Deputy Secretary (Services), Services Department, GNCTD alongwith a copy of letter dated 23.07.2024 of DoPT, GOI regarding In-Service Training Programme (Offline)Physical) and 3-5 day online In-Service Training Programmes calendar for the year 2024-25, for information and further necessary action.

Encl : As above

[Signature]
OFFICER IN-CHARGE (E-I)
PRISON HEAD QUARTER

F.18(41)/CJ/PHQ/2022/CD-003701425/ 9611-74

Dated:- 19/9/24

Copy forwarded for information and necessary action:-

1. SO to DG(P)/PA to DG(P)/PA to Addl. I.G. (P)
2. ☒ Sr. System Analyst, PHQ
3. Guard File

[Signature]
OFFICER IN-CHARGE (E-I)
PRISON HEAD QUARTER

if any
20/09/24
Det
Plan
Chalk
Kuldeep
20/09/24
Gautam/H.W
Playload

In-Service Training Programme (Offline/Physical) and 3-5 day Online In-Service Training Programmes calendar for the year 2024-25

CJ/24/51421

05/08/24

From : Sh Anil Kumar Singh <secservices@nic.in>

Mon, Aug 05, 2024 05:15 PM

Subject : In-Service Training Programme (Offline/Physical) and 3-5 day Online In-Service Training Programmes calendar for the year 2024-25

1 attachment

To : Ms. Mitali Namchoom <wcd@nic.in>, C R GARG <secyart@nic.in>, Commissioner MCD <commissioner@mcd.nic.in>, Chairperson NDMC <chairperson@ndmc.gov.in>, IAS Shilpa Shinde <cmd@dtc.nic.in>, directordip2014@gmail.com, mddsiidc@gmail.com, DA MB <ambdl@nic.in>, MDnCEO <md@delhitourism.gov.in>, KRISHNA MOHAN UPPU <secretary@ndmc.gov.in>, R. Alice Vaz <pstechedu@nic.in>, Joint Director Planning <jdplg@nic.in>, tourism gnctd <tourism.gnctd@gmail.com>, DIRECTOR DFS <director.dfire@nic.in>, pccfgnctd@gmail.com, Vivek Pandey IAS Secretary AR <secyar@nic.in>, Director General (Prisons) Delhi Prisons Tihar New Delhi <dgtihar@nic.in>, directorateofismh@gmail.com, lokayukta.delhi <lokeyukta.delhi@nic.in>, stateelectioncomm delhi <stateelectioncomm.delhi@gmail.com>, DTTDC <tourism@delhitourism.gov.in>, L D JOSHI <coa@nic.in>, Directorate General of Health Services <dirdhs@nic.in>, osdcm dscsc <osdcm.dscsc@gmail.com>, DR. DILRAJ KAUR <cmdscsc.delhi@nic.in>, Kailash Bundela <cwmbho@nic.in>, Chief Executive Officer Khadi Board <khadi-hp@nic.in>, vcdda@dda.org.in, CEO Delhi <ceo_delhi@eci.gov.in>, Commissioner Disab Delhi <comdis.delhi@nic.in>

Date 28/8/24

Diary No. 5745

(Est.), PHQ

Addl. I.G. (P)
SCJ (PHQ)

Director General (Prisons)

Sir/Madam

Please find attachment for information and necessary action.

Regards

Dy. Secretary (Services)

service training_0001.pdf

6 MB

Pl. refer post page at 5, para 2 & 3
Requested Data is maintained at I.T (Br), PHQ
Para 5 is being dealt by Est (Br) PHQ

A. Jethore

28/8/2024

I.T / Est (Br)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

SERVICES DEPARTMENT: SERVICES - I BRANCH

DELHI SECRETARIAT: 5TH LEVEL: B-WING

I.P. ESTATE: NEW DELHI

<http://services.delhigovt.nic.in>

(Tel:011-23392038)

No. F. 2/05/2013/SI/2285-2286

Dated: 07/08/2024

To

All Addl. Chief Secretaries/ Pr. Secretaries/Secretaries/Head of Departments/ Local and Autonomous Bodies, Govt. of NCT of Delhi.

Sub: In-Service Training Programme (Offline/Physical) and 3-5 day Online In-Service Training Programmes calendar for the year 2024-25..

Madam/ Sir,

I am directed to forward herewith a copy of DoPT OM dated 23rd July, 2024 (copy enclosed) issued on the captioned subject.

In this regard it is to inform that DoPT is sponsoring one week offline/physical and 3-5 day online In-Service training Programmes for All India Service (IAS, IPS & IFoS) officers working under Central Staffing Scheme and Officers of Central Secretariat Service (CSS)/Central Secretariat Stenographers Service (CSSS) (Officers of the level of DS/Sr. PPS and above).

All the AIS Officers with minimum 4 years of service as on 1st April, 2024 (upto 2019 batch) and up to the rank of Secretary to the Govt. of India/Chief Secretary of State Government and equivalent, Group 'A' Officers working under the Central Staffing Scheme in the Government of India and Officers of Central Secretariat Service and Central Secretariat Stenographers Service are eligible to attend the said training programme.

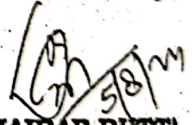
The copy of calendar programmes from August 2024 onwards is also attached with the OM. It has further been informed that all eligible officers are required to enroll for the In-Service training Programmes through <https://igotkarmayogi.gov.in>.

Accordingly, the copy of DoPT OM dated 23/07/2024 along with Training calendar for 2024-25 is being forwarded herewith for information of all the eligible officers working under GNCT of Delhi.

It is further informed that approval of the Chief Secretary, Delhi is mandatory in case of any nomination for the offline training outside Delhi.

Encl: As above.

Yours faithfully,



(BHAIRAB DUTT)

DY. SECRETARY(SERVICES)

Dated: 07/08/2024

No. F. 2/05/2013/SI/2285-2286

Copy for information to:

1. The Under Secretary to Govt. of India, Department of Personnel and Training, Training Division, Block-4, Old JNU Campus, New Mehrauli Road, New Delhi - 110067.



(BHAIRAB DUTT)

DY. SECRETARY(SERVICES)

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Annexure 1: IST Training Calendar (Offline/Physical mode) for the year 2024-25

S. No.	Name of the Institutes	Programme offered	Date of Programme
1.	Arun Jaitley National Institute of Financial Management, Faridabad	Infrastructure Financing	August 5, 2024 to August 9, 2024
2.	Administrative Staff College of India, Hyderabad	Land Acquisition, Resettlement & Rehabilitation: Avoiding costly mistakes	August 5, 2024 to August 9, 2024
3.	R.S. Tolia Uttarakhand Academy of Administration, Nainital	Sustainable Urbanization Solution in Mountainous Regions: The Way Forward	September 2, 2024 to September 6, 2024
4.	National Institute of Public Finance and Policy, New Delhi	Fiscal Policy: Governance, Financing, and Management of Public Goods & Services	September 9, 2024 to September 13, 2024
5.	Indian Institute for Human Settlements, Bengaluru	Negotiations in Public Placemaking: Opportunities in Urban Leadership	September 23, 2024 to September 27, 2024
6.	O.P. Jindal Global University, Haryana	Enhancing Legal Acumen: Executive Education in Law for Civil Servants	October 7, 2024 to October 11, 2024
7.	Dr. MCR Human Resource Development Institute of Telangana, Hyderabad	Capacity Building on Smart Cities and Urban Transformation	October 14, 2024 to October 18, 2024
8.	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Municipal Finance for Urban Administrators	November 11, 2024 to November 15, 2024
9.	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Transportation, Logistics and Multi Modal Integration	November 18, 2024 to November 22, 2024
10.	IC Centre for Governance, New Delhi	Ethics in Public Service	November 18, 2024 to November 22, 2024

21	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Governance in Forest, and Tribal areas	January 20, 2025 to January 24, 2025
22	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Project and Contract Management for Civil Servants	January 27, 2025 to January 31, 2025
23	Environment protection training & Research Institute, Hyderabad	Environment Impact Assessment (Development Project)	February 10, 2025 to February 14, 2025
24	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Municipal Governance for Administrators - 1 Municipal Governance for Administrators - 2	February 10, 2025 to February 14, 2025
25	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Generating inclusive growth: Role of MSME	February 17, 2025 to February 21, 2025
26	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Energy Sector: Challenges and Response to Energy Management and adoption of renewables to meet sustainable goals in India	February 24, 2025 to February 28, 2025
27	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Land Governance: Issues, Challenges and Technological Interventions	March 3, 2025 to March 7, 2025
28	Tata Institute of Social Science, Mumbai	Social Policy and Governance	March 24, 2025 to March 28, 2025
29	Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie	Rural Development: Saturation Approach of Government Programmes	March 24, 2025 to March 28, 2025

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Annexure 2: General Guidelines/Instructions/Information for In-Service Training Program 2024-25

The following general guidelines/instructions/information are in reference to One-Week In-Service Training Programs (Offline/Physical) and 3-5 day Online In-Service Training Program for the year 2024-25 for AIS (IAS, IPS & IFoS) Officers, Officers working under the Central Staffing Scheme and Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers (of the level of DS/Sr. PPS and above).

2. Eligibility:

All India Service (AIS) (IAS, IPS and IFoS) Officers with minimum 4 years of service as on April 1, 2024 (upto 2019 batch) and up to the rank of Secretary to the Government of India/Chief Secretary and equivalent, Group 'A' Officers working under the Central Staffing Scheme in the Government of India and Officers of Central Secretariat Service (CSS)/Central Secretariat Stenographers Service (CSSS) (Of the level of DS/Sr. PPS and above) are eligible to attend the aforesaid training programs.

3. All the training programs (Offline/Physical Mode) are residential in nature. Accommodation facilities shall be provided to the participants by the training institutes who are organizing the training program. The concerned training institute will provide accommodation only for duration of course (i.e. 5 day). If, any officers stay beyond five days, they may claim TA/DA by their respective Department/Ministry/ State Government/ Cadre controlling authority, subject to admissibility.

4. The 3-5-day Online Training Programs shall be attended through virtual mode. The officers attending the online training program shall be spared exclusively for the same.

5. The eligible officers are required to enroll for In-Service Training Programs through <https://igotkarmavogi.gov.in> only. A step-by-step tutorial for enrolling for the In-Service Training programs is given below.

6. The Officers, who are due for retirement, may not be sponsored for the training program scheduled in the month in which they are due to retire.

7. The Officers posted abroad are exempted from participation in the program and their applications shall not be considered.

8. The Officers shall not be allowed to apply or change options, if, less than 15 days remains for the commencement of the respective program. If the Officers want to change their options in case of emergency, they have to separately send a request to meena.rajesh13@nic.in.

9. The Officers shall not apply for the training program which they had already attended during the last three years (i.e. 2020-21, 2021-22 2022-23). Preference will be given to the officers who have not participated in training program during the past years. However, other officers will be nominated depending upon the availability of slots.

10. The ideal size of the batch will be 15 and not more than 50 participants will be allowed in a program. In case large number of nominations are received for a particular program, additional batches shall be formed on need basis.

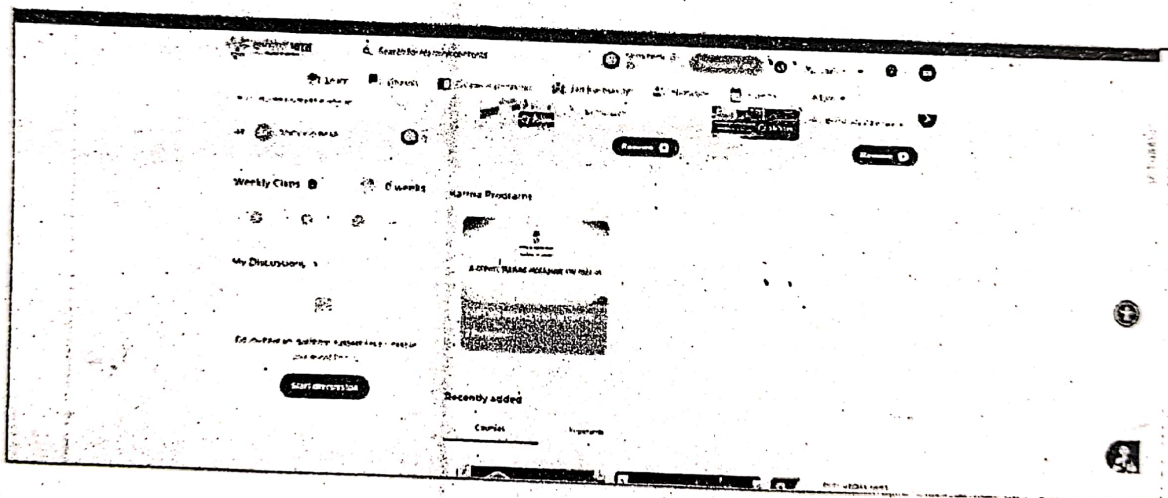
11. The Officers shall attend only one In-Service Training Programme either Physical OR Online during the financial year 2024-25.

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- Enter Your Credentials: Your registered email address.
 - Enter your password and press login button.
 - Option 2-Login with OTP
 - Enter your registered mobile number and request for OTP
 - Enter the OTP and press login button.
 - Alternatively, you can use the "Login with Parichay" option with your government email ID.
 - Once logged in, you will land on the 'My iGOT' dashboard

Note: If you have not registered yet, you will have to register first by clicking on the 'register here' option. Please note that self-registration on iGOT is available for any user with Government/NIC email ID.

Step 4

- On the 'My iGOT' dashboard, scroll down and look for the tile named as "Karma Programs" (Please refer to the screenshot below)

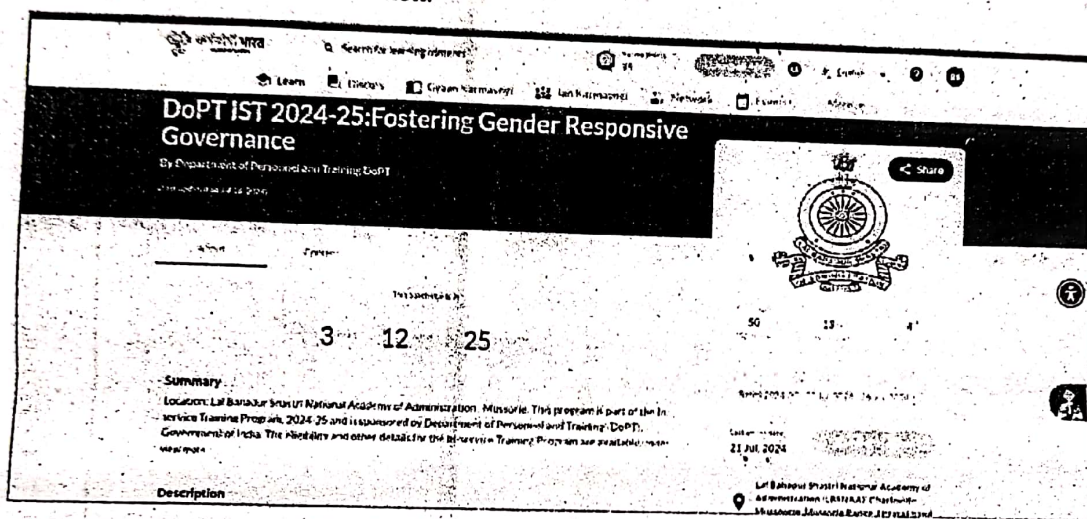


- Click on the **Karma Program** tile to proceed.
- On the left-hand side of the page, details of the DoPT's In-Service Training (IST) Programme for the year 2024-25 will be available.
- Look for the 'Training Calendar' option within the IST Programme description.
- Click on 'Click here' option and you will see a PDF file of the IST Training Calendar for 2024-25.

Step 5

- Once you enter/select the program of your choice, you will land on the page with program details and registration information.
- Below the program name header (in blue colour), two categories are given:
 - **About section:** Contains the summary, description, and competencies tagged with the program and the 'Start Discussion' button (clicking on which you can start a conversation on the program with batchmates)

2. Content section:




- Indicates whether the program is self-paced or instructor led.
 - Provides a brief program overview.
- On the right-hand side banner,
 - You will see the logo of the institution providing the course.
 - In the right-hand corner of the sidebar, there's an option to share the program with fellow users
 - In the three boxes below the logo, you will find
 - **Batch size** – The maximum number of participants viz., 50 fixed for the programme.
 - **Total applied** – The number of applicants who had clicked request to enrol button (orange) and had successfully submitted the application form thereafter.
 - **Total enrolled** – The number of applicants who had been approved by DoPT to participate in the program.
 - Scroll down further for

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Please Note:

- In all landing pages, you will find a 'Question mark' icon on the upper right corner, where you can raise Your Concern
- On the left side of the page, you will find the Accessibility menu icon 
- To avail features to make the page view easier and more convenient.
- For FAQ, click on the FAQ chatbot.
- For any technical support in the registration process, please connect with the SPV-Karmayogi Bharat technical team through the following link: -
https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F%2Fmeetup-join%2F19%3Ameeting_M2Y3ZDE2ZDMtMWQwYS00OWQzLWE3NDctNDRkNTdjOGI4Yzll%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%252240c1b5c-9b71-435f-8bc2-bc2c69df1aca%2522%252c%2522id%2522%253a%2522cbd37bea5c33-401f-b590-9decb3c370f8%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=24d61c48-28c9-4c38-8294-f92918ff63c6&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true
- For any other query related to enrolment of In-Service Training program, please feel free to contact our officers in DoPT/Training Wing: - Shri. Rajesh Meena, Section Officer, DoPT (Phone: 011-26706347/Email: meena.rajesh13@nic.in), Ms. Amita Singla, Consultant, Project Management Unit, Mission Karmayogi, DoPT (Phone: 9871014825/Email: amita.singla@govcontractor.in)
