

OFFICE OF THE DIRECTOR GENERAL OF PRISONS
[GOVT. OF NCT OF DELHI]
PRISONS HEADQUARTER, CENTRAL JAIL TIHAR, JANAKPURI:
NEW DELHI

F.18(78)/Estt./CJ/PHQ/Misc-circ/2022/4593-96.

Dated: 26-06-2025

Sub: Forwarding Circular/letters/Orders.

The copy of under mentioned letter/Circular/ is forwarded herewith for information and necessary action:-

Sl. No	Received from	Regarding	Pertain to
1.	Director, Academy of Prisons & Correctional Administration, Vellor, Tamil Nadu.	APCA, Vellore-Filling up of the post of Deputy Director, APCA, Vellore-Application-Called for -Reg.	SSA(IT) to upload the same on department website.
2.	Dy. Secretary (Services)	Grant of Notional increment on 1 st July/1 st Jan to the employees who retired from Central Govt. Service on 30 th June/31 st Dec respectively for the purpose of calculating their pensionary benefits - regarding	All SCJ's (Tihar/Rohini and Mandoli)

Encl: As above

OIC (Estt. Branch-I)

To

1. All Jail Superintendents (Tihar, Rohini and Mandoli)
2. SSA (IT Branch), PHQ *to upload the same on the department website*
3. Guard-File.



[Signature]
27.06.25

[Signature]
30.06.25

[Signature]
30.06.25
H.W.

Grant of notional increment on 1st July / 1st January to the employees who retired from Central Govt. service on 30th June / 31st December respectively for the purpose of calculating their pensionary benefits - regarding.

CJ/25/26009
19/10/25

dysecy < dysecy@delhi.gov.in >

Wed, 18 Jun 2025 6:44:43 PM +0530

Director General (Prisons)

Diary No. 4088 Date 20/06/25
Branch, P.H.O., Central Jail
Tihar, New Delhi-64

To "pmstibbiacollege"<pmstibbiacollege@rediffmail.com>,"zubairdr2000"
<zubairdr2000@rediffmail.com>,"mohammadzubairdr"
<mohammadzubairdr@gmail.com>,"tibbiacollege"
<tibbiacollege@gmail.com>,"acharyashreehospital2018"
<acharyashreehospital2018@gmail.com>,"mdanhospital"
<mdanhospital@gmail.com>,"msaaagh1"<msaaagh1@gmail.com>,"msaaagh"
<msaaagh@gmail.com>,"asjhospital"<asjhospital@rediffmail.com>,"shmc.delhi"
<shmc.delhi@gov.in>,"principal_shmc"<principal_shmc@yahoo.com>,"msbsah"
<msbsah@yahoo.co.in>,"bsamchdelhi"
<bsamchdelhi@gmail.com>,"addminbsamchdelhi"
<addminbsamchdelhi@gmail.com>,"msbjrmh.delhi"
<msbjrmh.delhi@nic.in>,"Medical Superintendent Bhagwan Mahavir Hospital"
<msbmh-dhs-delhi@nic.in>,"burarihospital"<burarihospital@gmail.com>,"rmo-tihar"
<rmo-tihar@gov.in>,"msdduh"<msdduh@yahoo.in>,"knroy1995"
<knroy1995@gmail.com>,"msdcbbdhs.delhi"
<msdcbbdhs.delhi@nic.in>,"directoratoefismh"
<directoratoefismh@gmail.com>,"headofofficedfw"
<headofofficedfw@gmail.com>,"officeofheadofoffice"
<officeofheadofoffice@gmail.com>,"Dr. A. G. Radhika"<dirdfw@nic.in>,"Directorate
Services"<dirdhs@nic.in>,"cmoshibdhs.delhi"
<cmoshibdhs.delhi@nic.in>,"admnofficerdhs"
<admnofficerdhs@gmail.com>,"msdhas2010"
<msdhas2010@gmail.com>,"amshoogtb"
<ams.hoo.gtb@gmail.com>,"GTBH.HOO.2021"
<GTBH.HOO.2021@GMAIL.COM>,"dirgbph"<dir.gbph@gmail.com>,"aogipmer03"
<aogipmer03@gmail.com>,"sanjaykumarsdmnw"
<sanjaykumarsdmnw@gmail.com>,"msggsggh"<msggsggh@gmail.com>,"gneaddir"
<gneaddir@gmail.com>,"msjpch2010"<msjpch2010@gmail.com>,"mshccmh"
<mshccmh@gmail.com>,"mslbsh.delhi"<mslbsh.delhi@gov.in>,"lnhsoev"
<lnhsoev@gmail.com>,"Lnhe3nursing"<Lnhe3nursing@gmail.com>,"Dr. jitender
kumar"<msmbh@nic.in>,"rmocjhmdl Delhi"
<rmocjhmdl.delhi@gov.in>,"deanmamc2012"
<deanmamc.2012@gmail.com>,"drncjmh"<drncjmh@gmail.com>,"principalnhmc"
<principalnhmc@gmail.com>,"G.P. Kaushal"<ms_mnhosp@nic.in>,"msrtrmh"
<msrtrmh@gmail.com>,"mssgmh"<mssgmh@rediffmail.com>,"admsgmh"
<admsgmh@gmail.com>,"mssvbph"<m.s.svbph@gmail.com>,"mssrhch"
<mssrhch@gmail.com>,"msddmsc"<msddmsc@gmail.com>,"arupdate"
<arupdate@nic.in>,"arupdate2620"
<arupdate2620@gmail.com>,"depttofarearchaeology"
<depttofarearchaeology@gmail.com>,"ddarchives"<ddarchives@nic.in>,"s.garg68"
<s.garg68@gov.in>,"viren.kumar43"<viren.kumar43@gov.in>,"secyart"
<secyart@nic.in>,"dysecyaci"<dysecyaci@gmail.com>,"VIVEK KUMAR"
<saoaudit@nic.in>,"Director General Prisons Delhi Prisons New Delhi"
<dgtihar@nic.in>,"phqestt"<phqestt@gmail.com>,"CEO Delhi"
<ceo_delhi@eci.gov.in>,"chitfund18"<chitfund18@gmail.com>,"prcoa.delhi"
<prcoa.delhi@nic.in>,"comdis.delhi"<comdis.delhi@nic.in>,"msdcwdelhi"
<msdcw.delhi@nic.in>,"livingpostive"<livingpostive@gmail.com>,"director.dlfire"

<director.dfire@nic.in>,"brijesh15051980"
 <brijesh15051980@gmail.com>,"dmc_nct"<dmc_nct@rediffmail.com>,"ddc.delhi"
 <ddc.delhi@gov.in>,"dsddcdelhi"<dsddcdelhi@gmail.com>,"sureshsamarla66"
 <suresh.samarla66@gov.in>,"Chanchal Yadav, IAS"
 <ctt.delhi@delhi.gov.in>,"choudharyalka"<choudhary.alka@gov.in>,"Anjali
 Sehrawat"<dsw@nic.in>,"scstdepartment"
 <scstdepartment@gmail.com>,"scstsecretary"<scstsecretary@gmail.com>,"Shilpa
 Shinde, IAS"<cdevelop@nic.in>,"Lepchajoseph72"
 <Lepchajoseph72@gmail.com>,"dghome"<dghome@nic.in>,"dagri"
 <dagri@sansad.nic.in>,"dagri"<dagri@nic.in>,"rahulsudan69"
 <rahul.sudan69@delhigov.in>,"delhicivildefencehq"
 <delhicivildefencehq@gmail.com>,"balkrishnasharma219"
 <balkrishnasharma219@gmail.com>,"dirge"<dirge@gov.in>,"dge2011"
 <dge.2011@gmail.com>,"dtehedu"<dtehedu@gmail.com>,"J_sarangi"
 <J_sarangi@hotmail.com>,"lathwalsinder"
 <lathwalsinder@gmail.com>,"directordip2014"
 <directordip2014@gmail.com>,"admnbranchdip"
 <admnbranchdip@gmail.com>,"dteofsmallsavings"
 <dteofsmallsavings@gmail.com>,"dvigil"<dvigil@nic.in>,"dirdcd"
 <dirdcd@nic.in>,"dsssb-secy"<dsssb-secy@nic.in>,"dsssbadmn"
 <dsssbadmn@gmail.com>,"ltbranchdsssb"
 <ltbranch.dsssb@gmail.com>,"eostorehq"<eostorehq@gmail.com>,"senv"
 <senv@nic.in>,"dsenv"<dsenv@nic.in>,"Soadmn-excise"<Soadmn-
 excise@delhi.gov.in>,"Ravi Jha"<cexcise@nic.in>,"cfood"
 <cfood@nic.in>,"soimmdfw"<soimmdfw@gmail.com>,"forensicdelhi"
 <forensicdelhi@gmail.com>,"prembala024"
 <prembala024@gmail.com>,"dcfpmgnctd"<dcfpmgnctd@gmail.com>,"sgad"
 <sgad@nic.in>,"comind"<comind@sansad.nic.in>,"comind"
 <comind@nic.in>,"balanramesh2014"
 <balanramesh2014@gmail.com>,"aobranchifcd"
 <aobranchifcd@gmail.com>,"jslg.delhi"<jslg.delhi@gov.in>,"labouradmn"
 <labouradmn@gmail.com>,"buildingland22"<buildingland22@gmail.com>,"slaw"
 <slaw@nic.in>,"sla.delhi"<sla.delhi@gov.in>,"Lokayukta of Delhi"
 <lokeyukta.delhi@nic.in>,"aostaterccc"<aostaterccc@gmail.com>,"obccdelhi"
 <obccdelhi@gmail.com>,"pca.delhi"<pca.delhi@nic.in>,"dcoadmpao"
 <dcoadmpao@nic.in>,"raman_t_v"<raman_t_v@rediffmail.com>,"pspower"
 <pspower@nic.in>,"departmentpower"<departmentpower@gmail.com>,"nksushil"
 <nksushil@gmail.com>,"proh_delhi"
 <proh_delhi@nic.in>,"Directorateofprohibition37"
 <Directorateofprohibition37@gmail.com>,"sri.ghanshyam68"
 <sri.ghanshyam68@gov.in>,"pgcdelhi"<pgcdelhi@nic.in>,"SOM DUTT SHARMA"
 <rcoop@nic.in>,"aradrcs"<aradrcs@gmail.com>,"sdmhq03"
 <sdmhq03@gmail.com>,"tourismgnctd"<tourism.gnctd@gmail.com>,"dcadmntpt"
 <dcadmntpt@gmail.com>,"Prashant Goyal"<psud@nic.in>,"Smt. Anita Bharal"
 <adtrg1utcs.delhi@nic.in>,"Girish Chander UTCS"<dutcs@nic.in>,"acwmhq"
 <acwmhq@gmail.com>,"supdtadmnwcd"
 <supdtadmnwcd@gmail.com>,"meenaravindra6286"
 <meena.ravindra6286@gmail.com>,"noitcncndmc"
 <noit.cnc.ndmc@gmail.com>,"noitcncmcd"
 <noit.cnc.mcd@gmail.com>,"edmcnc2015"
 <edmc.cnc.2015@gmail.com>,"djbdirector"
 <djbdirector@gmail.com>,"ceodelhicant"<ceodelhicant@gmail.com>,"udadmn2"
 <udadmn2@gmail.com>

Sir/Madam,

Please find attached herewith OM dated 20th May, 2025 of DoPT endorsed vide dated 18.06.2025 by Services Department for your kind information and necessary action.

46 Sb
12/11/25

Regards,

Dy. Secretary (Services)
Govt. of NCT of Delhi,
Services Department.

1 Attachment(s)

OM,Endorsement(18-06-2025)...

2.2 MB

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (SERVICES-IV BRANCH)
DELHI SECRETARIAT, 5TH LEVEL, 'A'-WING
I.P. ESTATE, NEW DELHI-110002

18/06/25

F.10 (58)/S-IV/Advice/OM Endorsement/2024/762-64

Date: 18/06/25

The copy of under mentioned OM is forwarded herewith for your information and necessary action please:-

1. All ACS/ Pr. Secy's/Secretaries/ HoDs, Govt. of NCT of Delhi.
2. Section Officer (Coordination), Services Department with the request to upload the same of website of Services Department and all the departments are requested to download the same from website of Services Department. (No hardcopy of enclosures will be dispatched to any organisation/department).
3. Guard File.

(Bhairab Dutt)

Dy. Secretary (Services)

List of paper forwarded:

S. No	OM No. and date	Subject
1.	No.19/116/2024- Pers.PoI.(Pay)(Pt.) dated- 20 th May, 2025 of Deptt. of Personnel & Training of M/o Personnel, Public Grievances & Pensions, GoI	Grant of notional increment on 1 st July/1 st January to the employees who retired from Central Govt. Service on 30 th June/31 st December respectively for the purpose of calculating their pensionary benefits.

No. 19/116/2024-Pers.Pol. (Pay) (Pt)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 20th May, 2025.

OFFICE MEMORANDUM

Subject: Grant of notional increment on 1st July / 1st January to the employees who retired from Central Govt. service on 30th June / 31st December respectively for the purpose of calculating their pensionary benefits - regarding.

The undersigned is directed to invite reference to the Instructions issued vide this Department's OM of even number dated 14.10.2024 (copy enclosed) regarding grant of 'notional increment' on 1st July/1st January to the Central Government employees who retired/are retiring from service a day before it became due i.e. on 30th June/ 31st December and have rendered the requisite qualifying service as on the date of their superannuation with satisfactory work and good conduct for calculating the pension admissible to them. The said Instructions were issued in compliance of the Interim Order dated 06.09.2024 passed by the Hon'ble Supreme Court while hearing MA No.2400/2024 filed by M/o Railways along with several Intervention Applications tagged therewith. It was indicated therein that the action taken shall be subject to the final outcome of the petition (Dy. No. 36418/2024) filed by this Department seeking review of the Order dated 11.04.2023 of the Hon'ble Supreme Court in CA No. 2471/2023 on the subject matter.

2. Hon'ble Supreme Court, vide Order dated 18.12.2024, had dismissed the Review Petition (Dy. No. 36418/2024) filed by this Department with the observation that there is no error apparent on the face of the record, warranting reconsideration of the order impugned.

3. Hon'ble Supreme Court has subsequently disposed of MA No. 2400/2024 filed by M/o Railways and other petitions vide Order dated 20.02.2025 while issuing the following final directions in the matter:

a. The judgment dated 11.04.2023 will be given effect to in case of third parties from the date of the judgment, that is, the pension by taking into account one increment will be payable on and after 01.05.2023. Enhanced pension for the period prior to 30.04.2023 (erroneously mentioned as 31.04.2023 in the Order) will not be paid;

b. For persons who have filed writ petitions and succeeded, the directions given in the said judgment will operate as res judicata, and accordingly, an enhanced pension by taking one increment would have to be paid;

20/05/2025

c. The direction in (b) will not apply, where the judgment has not attained finality, and cases where an appeal has been preferred, or if filed, is entertained by the appellate court;

d. In case any retired employee filed an application for intervention/ Impleadment/writ petition/ original application before the Central Administrative Tribunal/High Courts/Supreme Court, the enhanced pension by including one increment will be payable for the period of three years prior to the month in which the application for intervention/ impleadment/ writ petition/ original application was filed.

4. The Hon'ble Supreme Court has decided that the direction referred at Para 3(d) above will not apply to the retired government employee who filed a writ petition/original application or an application for intervention before the Central Administrative Tribunal/High Courts/Supreme Court after the judgment in "Union of India & Anr. Vs M. Siddaraj", as in such cases directions referred in Para 3(a) will apply.

5. In addition, Hon'ble Supreme Court has clarified that in case any excess payment has already been made, including arrears, such amount paid will not be recovered. Court has decided that pending applications including all intervention/impleadment applications shall stand disposed of in terms of this order.

6. The matter has been examined in consultation with D/o Expenditure and D/o Legal Affairs. It is advised that in pursuance of the above referred Order dated 20.02.2025 of the Hon'ble Supreme Court, action may be taken to allow the increment on 1st July / 1st January to the Central Government employees who retired/are retiring a day before it became due i.e. on 30th June / 31st December and have rendered the requisite qualifying service as on the date of their superannuation with satisfactory work and good conduct for calculating the pension admissible to them. As specifically mentioned in the orders of the Hon'ble Supreme Court, grant of the notional increment on 1st January / 1st July shall be reckoned only for the purpose of calculating the pension admissible and not for the purpose of calculation of other pensionary benefits.

7. This issues with the concurrence of D/o Expenditure vide their Dy. No. 08-09/2019-E.IIIA(Vol.III)(4265134) dated 29.04.2025 and D/o Legal Affairs vide Computer Dy. No. E-144903 dated 17.03.2025.

8. Hindi Version will follow.

Encl: as above

Vikas
20/05/25
(Vikas)

Under Secretary to the Government of India
Tel. No. 20340489

To

All Ministries/Departments of Government of India.

Copy also forwarded to:

1. The Secretary General, Supreme Court of India.
2. The Controller General of Accounts/ Controller of Accounts, Ministry of Finance.
3. Union Public Service Commission/ Lok Sabha Sectt./ Rajya Sabha Sectt./ Cabinet Sectt./ Central Vigilance Commission/President's Sectt./ Vice-President's Sectt./ Prime Minister Office/ Niti Aayog.
4. Governments of all States and Union Territories
5. Department of Personnel and Training (AIS Division), JCA/ Admn. Section.
6. The Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road, New Delhi.
7. All Members of Staff Side of the National Council of JCM/ Department Council.
8. Department of Expenditure, Ministry of Finance.

Vikas
20/05/25
(Vikas)

Under Secretary to the Government of India
Tel. No. 20340489

B. PRADEEP
DIRECTOR,
ACADEMY OF PRISONS &
CORRECTIONAL ADMINISTRATION,
VELLORE - 632 002,
TAMIL NADU, INDIA.



Office : +91 (0) 416 2267907
Mobile : +91 (0) 9447 694767
E-mail : apcavellore@gmail.com
Website: www.apca.org.in

No. E/Filling up the post of Deputy Director/2025-26

Dated: 13.06.2025

To

The Directors General of Prisons and
Correctional Services of all States
(Across India)

CJ/25/26064
19/06/25

Diary No. 4092 Date: 20/06/25
Estt. Branch. F.H.Q. Central Jail,
Tihar, New Delhi-64

Respected Sir/Madam,

Sub: APCA, Vellore - Filling up of the post of Deputy Director, APCA, Vellore -
Applications - Called for-Reg.

Ref: Decision taken at the virtual meeting of BOM, APCA held on 12.06.2025.

The Board of Management of APCA intends to fill the post of Deputy Director, APCA, which fell vacant on 01.03.2025, by inviting fresh applications from eligible Candidates across India.

For the posts of Deputy Director, APCA, both serving and retired Prison Officers are eligible.

Eligibility Criteria:

Eligibility Criteria for all Serving Prison Officers including those from Non-Member States	Appointing Authority
<ol style="list-style-type: none">Working as Deputy Inspector General of Prisons (or)Worked as Superintendent of Prisons with 5 years of service as Superintendent of Prisons <p>If serving officers from APCA Member States are not available or, if available, are not found suitable by the Board, the Board shall have the authority to call for the deputation of Prison officers, not below the rank of Senior Superintendent of jails, from any other State or the Government of India.</p>	<p>Board of Management of APCA, Vellore. The appointment shall be for 2 years and the Board may however extend the period of deputation from time to time depending upon the suitability. The Board has the power to reduce the period of deputation and repatriate the officer, if found unsuitable</p>

.....2

Director General (Prisons)

127/459/C

1/2/11

Terms and Conditions for Serving Officers:

The officer shall

1. Draw parent scale of pay and allowances plus 15% of basic pay as Special Compensatory Allowance.
2. He is entitled to rent free unfurnished quarters.
3. He will be governed by the T.A. rules of the Academy in force during deputation.
4. He will be governed by LTC / HTC rules of the concerned State Governments.
5. The deputation shall initially be for a period of 2 years.
6. Contribution with regard to Pension and Leave Salary of the officer as per the Fundamental Rules of the concerned State.
7. Leave Salary including Surrender Leave Salary initially be paid by the Academy of Prisons and Correctional Administration and has to be reimbursed by the Parent Department on demand by APCA.
8. Transfer TA/Earned Leave / Half Pay Leave etc., will be as per the rules of the Concerned state.
9. Medical allowance, as per APCA rules in force.
10. E.L. and HPL encashment, as per rules.

Eligibility Criteria for Retired Prison Officers:

NOTE: *Only retired Prison Officers from among the APCA member States and retired Deputy Directors of APCA are eligible.*

Eligibility Criteria for Retired Prison Officers	Appointing Authority
<p>Worked and retired as Deputy Inspector General of Prisons</p> <p>(or)</p> <p>Note: In case of non- availability of serving officers only, the Board may consider re-employment of retired prison officers.</p>	<p>Board of Management of APCA, Vellore. The appointment shall be for 2 years and the Board may however extend the period of deputation from time to time depending upon the suitability. The Board has the power to reduce the period of deputation and repatriate the officer, if found unsuitable</p>

11/3/11

106/C
458/C

Terms and Conditions for retired officers:

1. The eligible Candidates are hereby informed that the pay and allowances of the retired and re-employed officers in APCA shall be fixed as per the terms and conditions laid down in the order issued by the respective State Government concerned.
2. The leave rules, T.A. rules and L.T.C. rules of the directly recruited staff of APCA are applicable to the re-employed officers while in service on re-employment in APCA.
3. He is entitled to rent-free unfurnished quarters.
4. He will be governed by the T.A. Rules of the Academy in force during deputation.
5. He will be governed by the LTC / HTC of the concerned State Government
6. The deputation shall initially be for a period of 2 years
7. Medical Allowance as per APCA rules in force.
8. He is entitled to EL and HPL encashment, as per APCA Rules.

Method of Recruitment:

Applications from the eligible Serving as well as retired Prison Officers are called for along with their bio-data and Service Register through their respective Head of the Departments of the concerned States. After the cutoff date for receipt of the applications all the applications will be scrutinized and eligible applicants will be separated, processed and placed before the Board of Management of APCA. The Board of Management of APCA may also call for the personnel appearance of the Candidate if necessary (or) the Board can select one among the applicants for the post of Deputy Director. The decisions of the Board of Management are final and no further correspondence will be entertained in this regard.

NOTE: I

The serving prison officers, belonging to the States and UTs, other than Andhra Pradesh, Tamil Nadu, Telangana, Kerala and Karnataka are hereby informed that their Candidatures will be considered for the post of Deputy Director only if no suitable Candidate is available from among the applicants received from the above 5 APCA member States.

NOTE: II

The applicants are hereby informed that the bio- data shall contain full details including their educational qualifications, entry level into the Service, Positions held, retired as, number of years served as Superintendent of Prisons, awards and rewards received, research and publications done by him, Substantial contributions if any made by him to the Prisons Department in his State etc.,

105/1 4576

//4//

The applications along with bio- data and Service Register have to be sent to the Director, APCA through the Head of the Department of the respective States. Hence, the applicants shall hand over their applications in the office of the Director General of Prisons of the respective States.

The Applications without Service Register will not be considered.

Hence, it is requested to the Head of the Departments that, while forwarding the applications received from the applicants, the Service Register of the respective applicant may be enclosed and sent for taking further action.

The applications shall reach the Director, APCA by 27.06.2025 Applications received after 27.06.2025 will not be entertained.

I therefore request the Head of the Departments of all Prison Departments of all States and UTs to kindly circulate this letter to all eligible serving / retired Prison Officers, receive the applications from them and send the applications including their Service Registers to the Director, APCA for taking further action in the matter.

Sincere gratitude is extended for facilitating this process.

Yours faithfully,

[Signature]
DIRECTOR

R. Jai
13/06/25

Copy submitted for favour of information to:

The Chairperson, Board of Management, APCA &
Director General of Prisons and Correctional Services,
Tamil Nadu, Chennai - 600 008.

DS(T99)