OFFICE OF THE DIRECTOR GENERAL OF PRISONS
[GOVT. OF NCT OF DELHI]
PRISONS HEADQUARTER, CENTRAL JAIL TIHAR, JANAKPURI: NEW DELHI

F.18(28)/Estt-I/CJ/PHQ/2026/15867 Date: 05/11/2026

Sub: Forwarding of Orders/Circulars.

The copy of under mentioned Circular/notification is forwarded herewith for information and necessary action:-

Sl. No	Received from	Regarding	Pertain to
1.	Director, Academy of Prisons and Correctional Administration	APCA , vellore-Filling up of the post of Director , APCA, Vellore-Application-called for Reg.	Assistant Director (IT) with the request to upload the same on department website.

Encl: As above

Officer In-charge (E-I)

1. Assistant Director (IT) with the request to upload the same on department website
2. Guard File.

Sushil 10/11/26

Dilip

IT Br. HQ
Diary No. 2136
Dated 10/11/26

1496

Diary No. 7553 Date 28/10/26.
Estt. Branch P.H.Q., Central Jail,
Tihar, New delhi-64

B. PRADEEP
DIRECTOR,
ACADEMY OF PRISONS & CORRECTIONAL ADMINISTRATION,
VELLORE – 632 002,
TAMIL NADU, INDIA

Office : +91 (0) 416 2267907
Mobile :+91(0) 9447 694767
Email:director.apca@tn.gov.in
Website: www.apca.org.in

Lr.No. E/Filling up the post of Director/2026 Dated: 14.10.2026

To

The Director General of Prisons and
Correctional Services of All States
(All over India)

R & I SECTION
(PHQ) TIHAR, N.D.
Dak Receipt No. M-27930
Dated 21/10/26

Respected Sir/Madam,

Sub: APCA, Vellore – Filling up of the post of Director, APCA, Vellore – Applications – Called for-Reg

Ref: Proceedings of the 113th Meeting of Board of Management of APCA held at the office of the Chairperson, BoM, APCA held at Bengaluru on 7th Auguest 2026.

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The Board of Management of APCA in its 113th meeting held on 07.08.2026 passed a Resolution to fill up the post of Director, APCA calling fresh applications from eligible Candidates from all over India.

For the posts of Director, APCA, both Serving and Retired Prison Officers are eligible.

Eligibility Criteria:

Appointment to the Post of Director as follows:

GATEGORY	METHOD OF RECRUITMENT	APPOINTING AUTHORITY
Director	i) By deputation from the Cadre of Inspector General of Prisons / Additional Inspector General of Prisons (or) from the cadre of Deputy Inspector General of Prisons with 5 years of experience, from the participating States (or)	Board of Management of APCA, Vellore for a period of two years and the Board may however extend the period of deputation from time to time depending on the suitability. The Board has the power to reduce the

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Ms. Jagbreet

Director General (Prisons)

	ii) By re-employment of retired Inspector General of Prisons/ Additional Inspector General of Prisons from the participating States. (or) iii) In the event of non-availability of the above officers, by re-employment of retired Deputy Inspector General of Prisons with 5 years of experience (or) iv) By re-employment of officers the rank of Inspector General of Prison/Additional Inspector General of Prisons from the non-participating States	period of deputation and repatriate the officer, if found unsuitable

Terms and Conditions for Serving Officers:

The officer shall

1. Such Officers shall draw the pay and allowance of their Parent Scale of Pay plus a Special Compensatory Allowance equivalent to 15% of their basic pay.
2. He is entitled for rent free unfurnished quarters.
3. He will be governed by T.A. Rules of the Academy in force during deputation.
4. He will be governed by LTC / HTC rules of the concerned State Governments.
5. The deputation shall be for a period of 2 years initially
6. Contribution with regard to Pension and Leave Salary of the officer as per the Fundamental Rules of the concerned State.
7. Leave Salary including Surrender Leave Salary will be initially paid by Academy of Prisons and Correctional Administration and has to be reimbursed by the Parent Department on demand by APCA.
8. Transfer TA/Earned Leave / Half Pay Leave etc., will be as per the rules of concerned State.
9. Medical allowance as per APCA rules in force.
10. E.L. and HPL encashment as per rules.

Terms and Conditions for retired officers:

1. The eligible Candidates are hereby informed that the pay and allowances of the retired and re-employed officers in APCA shall be fixed as per the terms and conditions laid down in the order issued by the respective State Government concerned.
2. The leave rules, T.A. rules and L.T.C. rules of the directly recruited staff of APCA are applicable to the re-employed officers while in service on re-employment in APCA.
3. He is entitled for rent free unfurnished quarters.
4. He will be governed by T.A. Rules of the Academy in force during deputation.
5. He will be governed by LTC / HTC of the concerned State Government
6. The deputation shall be for a period of 2 years initially
7. Medical Allowance as per APCA rules in force.
8. He is entitled for EL and HPL encashment as per APCA Rules.

Method of Recruitment:

Applications from the eligible Serving as well as retired Prison Officers are called for along with their Bio Data and Service Register through their respective Head of the Departments of the concerned States. After the cut off date for receipt of the applications all the applications will be scrutinized and eligible applicants will be separated, processed and placed before the Board of Management of APCA. The Board of Management of APCA may also call for the personnel appearance of the Candidate if necessary (or) the Board can select one among the applicants for the post of Director. The decisions of the Board of Management are final and no further correspondence will be entertained in this regard.

NOTE: I

The serving prison officers, belonging to the States and UTs, other than Andhra Pradesh, Tamil Nadu, Telangana, Kerala and Karnataka are hereby informed that their Candidatures will be considered for the post of Director if only suitable Candidate is not available from among the applicants received from the above 5 APCA member States.

NOTE: II

The applicants are hereby informed that the Bio Data shall contain full details including their educational qualifications, entry level into the Service, Positions held, retired as, Number of years served as Superintendent of Prisons, Deputy Inspector General of Prisons and Inspector General of Prisons awards and rewards received, research and

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publications done by him, Substantial contributions if any made by him to the Prisons Department in his State etc.,

The applications along with Bio Data and Service Register have to be sent to the Director, APCA through the Head of the Department of the respective States. Hence, the applicants shall hand over their applications in the office of the Director General of Prisons of the respective States.

The Applications without Service Register will not be considered.

Hence, it is requested to the Head of the Departments that, while forwarding the applications received from the applicants, the Service Register of the respective applicant may be enclosed and sent for taking further action.

The applications shall reach Director, APCA by 15.11.2026 Applications received after 15.11.2026 will not be entertained.

I therefore request the Head of the Departments of all Prison Departments of all States and UTs to kindly circulate this letter to all eligible serving / retired Prison Officers, receive the applications from them and send the applications including their Service Registers to the Director, APCA for taking further action in the matter.

I extend my profound gratitude for facilitating this process.

Yours faithfully,

15.11.2026.

DIRECTOR
Academy of Prisons & Correctional Administration
Vellore – 632 002.

Copy submitted for favour of information to:

14/10/26

The Chairperson,
Board of Management, APCA-cum-
Director General of Police &
Director General, Prisons & Correctional Services, Karnataka
No.4, Seshadri Road,Gandhi Nagar, Bangalore – 560 009.

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